

**Hay Creek Township  
Regular Monthly Minutes  
September 17, 2014**

**Board Members present:** Scott Halverson, Sue Cushing, Brad Kolberg, and Marilyn Schilling  
**Absent:** Keith Fossen

**Also Attending:** Grant Ekblad, Jim Maybach, Greg Isakson

The regular monthly meeting was called to order by Sue Cushing on September 17, 2014 at 7:00 p.m.

**Pledge of Allegiance**

**Agenda:** The agenda was reviewed.

**Keith Fossen Resignation**

Keith Fossen's resignation-mail was presented.

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing and unanimously approved to accept Keith Fossen's resignation.

**Action:** A motion was made by Scott, seconded by Sue and unanimously carried to declare a vacancy in the town board supervisor position by resolution as follows:

**WHEREAS**, Keith Fossen submitted a letter to the Town Board resigning his position as Town Supervisor effective immediately; and

**WHEREAS**, Minnesota Statutes, section 351.02 indicates that an office becomes vacant before the expiration of the term upon the incumbent's resignation.

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board hereby accepts the officer's letter of resignation, declares a vacancy in the office of Town Supervisor effective immediately, and the Town shall proceed as provided in law to appoint someone to fill the vacancy and to serve until the next election at which time the position will be placed on the ballot.

The board discussed possible interested parties for appointment to the vacancy. The decision was made to contact possible interested residents, ask them to fill out a questionnaire about their interest, and appoint someone to fill the vacancy at the October 15, 2014 town board meeting.

The board discussed the chairmanship of the board, with Keith's resignation.

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing and unanimously carried to name Sue Cushing as the town board chairperson.

**Township Road Sign Naming:** Greg Isaakson from Goodhue County joined the meeting for a discussion of road sign names. He indicated that he had contacted emergency dispatch, and postmaster, and all use the road names instead of the road numbered name. The board indicated to him that the wishes of the town residents is to continue to have the named roads listed. Mr. Isaakson indicated that the county will use the street names for signs when replacing them in the future, and signs that had been already replaced using the street number will be changed out to use the named roads.

**Public Comment:**

None

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**Treasurers Report:**

Brad Kolberg gave the August, 2014 treasurer's report including expenses, income and summary funds.

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing and carried unanimously to accept the treasurer's report as presented.

**Bills:**

Stu Eckblad	August 2014 Road Work	\$5,617.00
Bruening Rock	Crushed Rock	34,827.77
Suburban Portables	Six Month Rental	300.50
Brad Kolberg	Mileage	61.60
Sue Cushing	Mileage	10.08
Marilyn Schilling	Mileage	47.04
Marilyn Schilling	3 <sup>rd</sup> Quarter Salary and Meetings	1054.00
Brad Kolberg	3 <sup>rd</sup> Quarter Salary and Meetings	775.00
Scott Halverson	3 <sup>rd</sup> Quarter Salary and Meetings	495.00
Sue Cushing	3 <sup>rd</sup> Quarter Salary and Meetings	549.00
Keith Fossen	3 <sup>rd</sup> Quarter Salary and Meetings – prorated	420.00
MN Ass'n of Townships	Replace Lost Check #4661	100.00
PERA	Retirement	329.30
IRS	Payroll Taxes	322.30

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing, and unanimously carried to accept the bills as presented.

**Clerks Minutes:**

The August 20, 2014 clerk's minutes were reviewed.

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing, and unanimously carried to accept the August 20, 2014 town board meeting minutes.

**Correspondence:**

- Correspondence was received regarding Charter name change and information about a road sign seminar.

**Planning Commission Report:**

**Action:** A motion was made by Scott Halverson, seconded by Sue Cushing and unanimously carried to accept receipt of the September 10, 2014 planning commission minutes.

Scott mentioned that a public information/listening session would be held as part of the October 8, 2014 planning commission meeting to discuss proposed changes to the land use plan.

The board indicated that they would like to have a full complement of board members available when discussing any proposed changes to the LUP that the planning commission would like addressed.

**HBC Discussion:**

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HBC has requested permission to lay cable in the right of way of one of Hay Creek township roads in order to access Featherstone Township roads. Grant Ekblad was instructed to work with HBC to get that access accomplished this year.

**Road Report:**

Grant gave an update of work that was completed in August. Brad Kolberg indicated that total funds were getting low and advised that no further road projects be started this year that could wait until 2015, so that funds are available for anticipated winter road work, which is dependent on the severity of the weather. A discussion was held on whether rock quotes could be accepted earlier than April to see if that could position the township for earlier rock delivery. Discussed the difficulty of doing that due to timing because March annual meetings are where the levy is set and the annual reorganization of the town board after the election.

**Other Business:**

Marilyn Schilling asked that Karen Stemann be appointed as election judge for the November 4, 2014 election.

**Action:** A motion was made by Sue Cushing, seconded by Scott Halverson and unanimously carried to appoint Karen Stemann as an election judge for the November 4, 2014 election.

**Upcoming Meetings:**

- The next regular board meeting is scheduled for October 15, 2014, at 7:00 p.m. at the Town Hall

**Adjournment:** The meeting adjourned at 8:28 p.m.

**Respectfully submitted,**

Marilyn Schilling  
Hay Creek Township Clerk